

C-16

Lotus  
Computers  
Text Book

# FORMATIVE ASSESSMENT - IV

Class - I :: Computer Easy Learning

25

Syllabus:  
(Chapter : 6, 7  
Pg. Nos : 49-69)

Time : 1 Hour

Max. Marks : 25

Name :

Class :

Section :

Roll No.

**I. Answer the following questions.**

[3 x 2 = 6]

1) Which tool do we use to fill in colours ?

A. ....

2) Which part of the paint screen do we use to draw pictures ?

A. ....

3) Which tool can be used to draw a circle using paint ?

A. ....

**II Fill in the blanks using the correct words from the help box.**

[5 x 1 = 5]

Keyboard    Text Area    Notepad    Close    Save

1. .... is a program used to type on the computer.

2. We type on the computer using the .....

3. The "X" button on the top right corner is used to ..... notepad.

4. To ..... a file means that we want to store it for later use.

5. The space where we type in notepad is called the .....

Note : Cut along the marking to avoid un-even cutting or torn

**III. Put a tick ( ✓ ) on the correct answer.**

**[5 x 1 = 5]**

1) To draw a circle, we use the

i) Line tool

ii) Oval tool

2) Enter key is used to

i) Jump to the next line

ii) Delete a letter

3) To erase something in paint we use

i) Eraser

ii) Bucket tool

4) Notepad is a

i) Program

ii) Game

5) The part of the Notepad window which shows the file name is

i) Tool bar

ii) Title bar

**IV. Write 'T' for True or 'F' for False in the space provided.**

**(5 x 1 = 5)**

1. Paint window has a colour palette.

2. You can draw an oval using a Triangle tool.

3. The paint program is used to do calculations.

4. The paint screen has four main parts.

5. The shapes group on the ribbon has various shapes.

**V. Match the following.**

**[4 x 1 = 4]**

1. Open a new file

(     ) a) Ctrl + S

2. Open a saved file

(     ) b) Alt + F4

3. Save a file

(     ) c) Ctrl + N

4. Close notepad

(     ) d) Ctrl + O

