

C-16

Lotus  
Computers  
Text Book

# FORMATIVE ASSESSMENT - III

Syllabus:  
(Chapter : 4  
Pg. Nos : 31-37)

Class - II :: Computer Easy Learning

Time : 1 Hour

Max. Marks : 25

25

Name :

Class :

Section :

Roll No.

I. Answer the following questions.

[5 x 3 = 15]

- 1) What does the home key do ?
- 2) Explain about the shift key.
- 3) How do you know whether the caps lock is ON or OFF ?
- 4) Write any two uses of the shift key.
- 5) How is the End key different from the Home key ?

II. Put a tick ( ✓ ) against the correct answer and a cross ( ✕ ) against the wrong ones.

[5 x 1 = 5]

1) Which key moves the cursor to the beginning of the line ?

i) End

ii) Home

2) What key(s) will you press to type "X" ?

i) shift + X

ii) X

3) What would you get on the screen if you press the 4 key ?

i) 4

ii) \$

4) What would you get if you press shift + 4 key ?

i) \$

ii) 4

5) Which menu does the window key opens up ?

i) Start menu

ii) File menu

Note : Cut along the marking to avoid un-even cutting or torn

**III. Write 'T' for True or 'F' for False.**

**[5 x 1 = 5]**

- 1) We can use the shift key to write capital letters. (     )
- 2) We need to press caps lock every time we want to type a capital letter. (     )
- 3) We can use the shift key to type symbols. (     )
- 4) We use the Home key to move the cursor to the end of the line. (     )
- 5) Pressing the window key opens up the file menu. (     )

