

Syllabus :
Text Book : (1st Lesson)
Page Nos. 5 - 11

25

Time : 1 Hour

Max.Marks: 25

**Vikram
Text Book - 5**

Name :

Section :

Roll No.

A. Answer the following questions.

[5 × 2 = 10 M]

- 1) What do you mean by UNIVAC I ?
- 2) What is generation of computer ? Explain briefly ?
- 3) What do you mean by Abacus ? Explain.
- 4) Differentiate between Microcomputer and Main frame Computer.
- 5) Write a short note on an early IT inventor.

B. Fill in the blanks with the words given in the box below.

[5 × 1 = 5 M]

UNIVAC I, Personal Computer, Compute, Abacus, Tabulating machine

- 1) means to calculate.
- 2) was the first mechanical device for calculation.
- 3) Herman Hollerith invented a machine called
- 4) was the first computer to handle both numeric and text data.
- 5) Microcomputers are also called

C. Tick (✓) the correct option.

[5 × 1 = 5 M]

1) Where can computer be used ?

- a) Home b) School c) Both a and b

2) Which of these was calculating unit ?

- a) Store b) Mill c) Control

3) Which of the following was the first general purpose electronic digital computer ?

- a) EDVAC b) UNIVAC c) ENIAC

4) Which generation is used Integrated Circuit ?

a) Second

b) Third

c) Fourth

5) Which of the following is a mainframe computer ?

a) C 64

b) PDP 8

c) PDP 10

D. State 'T' for true and 'F' for false statements.

[5 × 1 = 5 M]

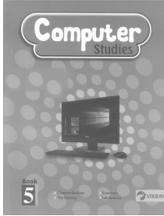
1) Abacus was made of a wooden frame with rods, each having beads.

2) Leibniz calculator could do only addition and subtraction.

3) Charles Babbage is known as the 'Father of Computer'.

4) Howard Aiken gave the theory of Boolean logic.

5) PDP 8 is a minicomputer.



Class - 5 :: Vikram Computer Studies

Syllabus :
Text Book : (2nd Lesson)
Page Nos. 12 - 19

25

Time : 1 Hour

Max.Marks: 25

Vikram
Text Book - 5

Name :

Section :

Roll No.

A. Answer the following questions.

[5 × 2 = 10 M]

- 1) Write some features of windows 10.
- 2) Explain any five icons present at desktop.
- 3) How can you add an app to the start menu ?
- 4) How will you create a group of files ?
- 5) How will you change color scheme of computer screen ?

B. Fill in the blanks with the words given in the box below.

[5 × 1 = 5 M]

Desktop, Mail, Microsoft windows, Recyclebin, Application icons

- 1) is an operating system.
- 2) When you open your computer the first screen appear is
- 3) The files / folders you delete gets stored in
- 4) are the graphical images that give a quick access to the related applications.
- 5) To use you need to sign in with your account.

C. State 'T' for true and 'F' for false statements.

[5 × 1 = 5 M]

- 1) Window 10 allows the users to create more than one desktop simultaneously.
- 2) Windows 10 is the latest version of windows.
- 3) Taskbar consists Start button at extreme right side.

4) Windows acts as an interface between computer hardware and user.

5) Calendar helps you to see current day, date and year.

C. Tick (✓) the correct option.

[5 × 1 = 5 M]

1) Name the feature that allows you to search anything on your system or web.

a) Cortana b) Taskview c) Windows Hello

2) Which feature of windows 10 helps you to rearrange your window to make best use of your screenspace ?

a) Windows store b) Snap assist c) Search Box

3) Which of the following is present at the right side of the taskbar ?

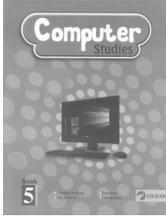
a) Start button b) Cortana c) Notification area

4) Which icon allows you to access the shared files or drives on different computers in a Network environment ?

a) Shortcut Icon b) Network Icon c) Application Icon

5) Name the feature that display latest updates and information.

a) Task view b) Live tiles c) Search box



FORMATIVE ASSESSMENT - III

Class - 5 :: Vikram Computer Studies

Syllabus :
Text Book : (4 to 6 Lessons)
Page Nos. 29 - 57

25

Time : 1 Hour

Max.Marks: 25

Vikram
Text Book - 5

Name :

Section :

Roll No.

A. Answer the following questions.

[6 × 2 = 12 M]

- 1) What do you mean by SmartArt graphics ? How will you insert it in a slide.
- 2) What is table ? How will you insert it in your slide ?
- 3) Write a brief description about comment.
- 4) How will you highlight text in your presentation ?
- 5) Write the basic steps to create Mail Merge.
- 6) How will you view the merged data ?

B. Fill in the blanks with the words given in the box below.

[6 × 1 = 6 M]

Data source, Main document, Comment, Outline, two, table

- 1) There are place holders present in slide Master.
- 2) is very useful in organising and representing data in an effective manner.
- 3) contains all the addresses with the main document.
- 4) consists of the message that we want to send to all the recipient.
- 5) can also be added to an object, text or to entire slide.
- 6) The view is almost same as Normal view.

C. Tick (✓) the correct option.

[5 × 1 = 5 M]

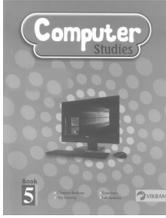
- 1) Which of the following contains general objects like text with bullets, charts, pictures and many more ?

- a) Slide Title place holder
- b) Body Text place holder
- c) None of these
- 2) Which of the following allow you to add math equation to your presentation.
- a) Photo album b) Ink equation c) Ink Annotation
- 3) Which among the following helps you to select an object drawn by pen tool ?
- a) comments b) Lasso select Tool c) Photo album
- 4) Mail Merge option is present under
- a) File tab b) Mailing tab c) Review tab
- 5) Which of the following is main document ?
- a) Letters b) Envelopes c) Both a & b

D. State 'T' for true and 'F' for false statements.

[4 × ½ = 2 M]

- 1) We can create letters, e-mails, envelopes, lables etc. by using Mail Merge option.
- 2) Click the start button to save the recording.
- 3) The slide show view show you all your slides in your presentation one by one.
- 4) The background color of the slide can not be changed.



FORMATIVE ASSESSMENT - IV

Class - 5 :: Vikram Computer Studies

Syllabus :
Text Book : (8 to 10 Lessons)
Page Nos. 66 - 100

25

Time : 1 Hour

Max.Marks: 25

Vikram
Text Book - 5

Name :

Section :

Roll No.

A. Answer the following questions.

[6 × 2 = 12 M]

- 1) What do you mean by template ? How will you apply it ?
- 2) What is OneNote ? What are its features ?
- 3) Define Microsoft Excel in a short note.
- 4) Define any three components of a workbook.
- 5) How do we transform an object ?
- 6) What is the difference between Paint Bucket and Ink Bottle tool ?

B. Fill in the blanks with the words given in the box below.

[6 × 1 = 6 M]

Polystar, Text, Cell, Formula, Close, Notepages

- 1) Click on button to close Template task pane.
- 2) OneNote notebooks are a collection of
- 3) tool is used to draw a star with five sides.
- 4) tool is used to enter the text on the stage.
- 5) The intersection of a row and a column is called
- 6) bar shows the data and formulas entered in an active cell.

C. Tick (✓) the correct option.

[5 × 1 = 5 M]

- 1) It controls the sequencing and timing of an object or movie.

a) Timeline b) Pen Tool c) Property panel

- 2) It helps us to make rounded rectangles.

a) Lasso Tool b) Rectangle Tool c) Pen Tool

3) Which type of data contains number from 0 To 9 ?

a) Number b) Text c) Formula

4) A formula starts with an sign.

a) Equal to (=) b) Semi colon (:) c) Minus (-)

5) To write a note in your own handwriting, click on :

a) File tab b) Draw tab c) Insert tab

D. State 'T' for true and 'F' for false statements.

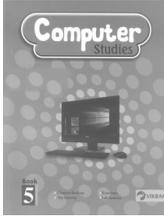
[4 × ½ = 2 M]

1) A worksheet consists of 1,048,576 rows.

2) The Shortcut key for line tool is N.

3) OneNote is divided into Notebooks, Sections, Pages and Sub pages.

4) Quick Access toolbar contains all the commands.



Syllabus :
Text Book : (1 to 3 Lessons)
Page Nos. 5 - 28

50

Time : 2½ Hours

Max.Marks: 50

Vikram
Text Book - 5

Name :

Section :

Roll No.

A. Answer the following questions.

[10 × 2 = 20 M]

- 1) Write the steps to create a table by using Insert tab dialog box.
- 2) How can you merge tables ?
- 3) How will you perform calculation in a table ?
- 4) How will you insert a column in a table ?
- 5) How will you change color scheme of computer screen ?
- 6) Explain any five icons present at desktop ?
- 7) How will you create a group of files ?
- 8) Differentiate between Micro computer and Miniframe computer.
- 9) What is generation of computer ? Explain briefly.
- 10) What do you mean by UNIVAC I ?

B. Fill in the blanks with the words given in the box below.

[10 × 1 = 10 M]

Compute, Personal Computer, Abacus, Recyclebin, desktop,
Microsoft Windows, Row, Formatting, Merging, Complete table

- 1) is an operating system.
- 2) The files / folders you delete gets stored in
- 3) When you open your computer the first screen appears is
- 4) The horizontal data is called a
- 5) Consolidating two or more cells in the same row or column into single cell is called

- 6) makes a table more beautiful and attractive.
- 7) To select double click on the table move handle.
- 8) was the first mechanical device for calculation.
- 9) means to calculate.
- 10) Microcomputers are also called

C. Tick (✓) the correct option.

[10 × 1 = 10 M]

- 1) Where can computer be used ?

a) Home	<input type="checkbox"/>	b) School	<input type="checkbox"/>	c) Both a & b	<input type="checkbox"/>
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- 2) Which of the following is a mainframe computer ?

a) C 64	<input type="checkbox"/>	b) PDP 8	<input type="checkbox"/>	c) PDP 10	<input type="checkbox"/>
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- 3) Which generation is used Integrated circuit ?

a) Second	<input type="checkbox"/>	b) Third	<input type="checkbox"/>	c) Fourth	<input type="checkbox"/>
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- 4) Name the feature that allows you to search anything on your system or web.

a) Cortana	<input type="checkbox"/>	b) Task view	<input type="checkbox"/>	c) Windows Hello	<input type="checkbox"/>
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- 5) Which of the following is present at the right side of the taskbar ?

a) Start button	<input type="checkbox"/>	b) Cortana	<input type="checkbox"/>	c) Notification area	<input type="checkbox"/>
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- 6) Name the feature that display latest updates and information.

a) Task view	<input type="checkbox"/>	b) Live tiles	<input type="checkbox"/>	c) Search box	<input type="checkbox"/>
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- 7) Which of the following is used to move to the next cell ?

a) Enter	<input type="checkbox"/>	b) Tab	<input type="checkbox"/>	c) Backspace	<input type="checkbox"/>
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- 8) Which of the following is used to format a table ?

a) File tab	<input type="checkbox"/>	b) Insert tab	<input type="checkbox"/>	c) Design tab	<input type="checkbox"/>
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- 9) Which of the following is used to merge a table ?

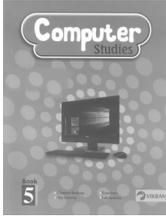
a) Design tab	<input type="checkbox"/>	b) Layout tab	<input type="checkbox"/>	c) Insert tab	<input type="checkbox"/>
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- 10) Which of the following help you to arrange and display data in a systematic manner ?

a) Row	<input type="checkbox"/>	b) Column	<input type="checkbox"/>	c) Table	<input type="checkbox"/>
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D. State 'T' for true and 'F' for false statements.

[10 × 1 = 10 M]

- 1) Taskbar consists start button at extreme right side.
- 2) Calendar helps you to see current day, date and year.
- 3) Windows 10 is the latest version of windows.
- 4) The vertical data is called column.
- 5) You can't change the size of a table.
- 6) Auto fit contents option adjusts the column width according to the data entered.
- 7) Splitting a cell provides a way to consolidate data in one cell.
- 8) Charles Babbage is known as the 'Father of Computer'.
- 9) PDP 8 is a mini computer.
- 10) Howard Aiken gave the theory of Boolean logic.



SUMMATIVE ASSESSMENT - II

Class - 5 :: Vikram Computer Studies

Syllabus :
Text Book : (1 to 7 Lessons)
Page Nos. 5 - 65

50

Time : 2½ Hours

Max.Marks: 50

**Vikram
Text Book - 5**

Name :

Section :

Roll No.

A. Answer the following questions.

[12 × 2 = 24 M]

- 1) What do you mean by sensing input ? How can it be done ?
- 2) What is variable ? How can it be created ?
- 3) How will you create a new custom layout ?
- 4) How will you change the color scheme of a slide ?
- 5) How will you create a photo album ?
- 6) Explain the views of power point.
- 7) Write steps to take printout of your letter.
- 8) What do you mean by data source, recipient list and main document ?
- 9) Write the steps to create a table by using insert tab dialog box.
- 10) How can you split a table ?
- 11) Write some features of windows 10.
- 12) What do you mean by Abacus ? Explain.

B. Fill in the blanks with the words given in the box below.

[10 × 1 = 10 M]

**Operators, true, one, presentation, Smart lookup, Mailmerge Recipient,
Table Resize handle,application icons, Tabulating machine, Mail.**

- 1) To use you need to sign in with your account.
- 2) dialog box shows the details of all the records added by you.
- 3) does not force you to open up the web browser every time you.
need a quick word definition.

- 4) Blocks in block category are round in shape.
- 5) Variables can hold value at a time.
- 6) The less than blocks reports if the first value is less than second.
- 7) Herman Hollerith invented a machine called
- 8) By using you can increase or decrease the size of a table manually.
- 9) Every has its own color scheme.
- 10) are the graphical images that give a quick access to the related applications.

C. State 'T' for true and 'F' for false statements.

[6 × 1 = 6 M]

- 1) Operator blocks are light green coded block.
- 2) The color scheme of the presentation can not be changed.
- 3) A slide is an individual page in a presentation.
- 4) Mail Merge has four main steps.
- 5) The vertical data is called column.
- 6) Taskbar consists start button at extreme right side.

D. Tick (✓) the correct option.

[10 × 1 = 10 M]

- 1) Which of these was calculating unit ?
 - a) Store
 - b) Mill
 - c) Control
- 2) Name the feature that display latest updates and information.
 - a) Task view
 - b) Live tiles
 - c) Search box

3) Which of the following is a mainframe computer ?

- a) C 64 b) PDP 8 c) PDP 10

4) Which of these is used to view the merged data ?

- a) Mail merge taskpane
b) Preview result button
c) None of these

5) Which of the following is main editing view ?

- a) Normal view b) Slide Sorter view c) Outline view

6) Which of the following adjust the table according to the margin set on a window ?

- a) Auto Fit contents
b) Auto Fit window
c) Fixed column width

7) Which of the following layout is present in Smart Art graphics ?

- a) Pyramid b) List c) Circle

8) Complex time need more to solve problems.

- a) Reasoning b) Skill c) Both a and b

9) block category is used to create variables in Scratch project.

- a) Pen b) Data c) Sensing

10) Which block can be easily placed in the value box.

- a) Operators b) Motion c) Pen

**Class - 5 :: Vikram Computer Studies**

Syllabus :
Text Book : (1 to 11 Lessons)
Page Nos. 5 - 110

50**Time : 2½ Hours****Max.Marks: 50**

**Vikram
Text Book - 5**

Name :**Section :****Roll No.****A. Answer the following questions.****[10 × 2 = 20 M]**

- 1) What is Internet ? Write its uses.
- 2) How can you create an e-mail account ?
- 3) Name the three options of Lasso Tools ?
- 4) How will you add a new worksheet ?
- 5) Why do we use conditions in programming ?
- 6) Explain the views of power point ?
- 7) How will you create the main document ?
- 8) How will you create a new custom layout ?
- 9) What is One Note ? What are its features ?
- 10) How can you merge table ?

B. Fill in the blanks with the words given in the box below.**[10 × 1 = 10 M]**

Microsoft windows, Merging, Data Source, Comment, Table, Data,
Sign in, Spreadsheet, Internal modem, Chatting

- 1) is already installed in your computer.
- 2) allows you to communicate with others in real time.
- 3) block is used to create a variable.
- 4) The data in a lies in the form of table.
- 5) Using you can give permission to other people to view your notebook.

- 6) is an Operating System.
- 7) contains all the addresses with the main document.
- 8) can also be added to an object, text or to entire slide.
- 9) is very useful in organising and representing data in an effective manner.
- 10) block is used to create a variable.

C. State 'T' for true and 'F' for false statements.

[10 × 1 = 10 M]

- 1) Variable can be either string or number.
- 2) One Note templates cannot be applied to new pages.
- 3) F12 key can be used to Save the Excel file.
- 4) To quickly deleted everything from the stage, double, click the pen Tool.
- 5) The Rectangle Tool is used to draw polygon and Stars Shapes.
- 6) Internet stands of International Network.
- 7) E-Mail stands for excellent mail.
- 8) We can't do anything to our document after merging.
- 9) You can show and hide your notes with the Notes button.
- 10) Smart art graphics contains many graphical layouts.

D. Tick (✓) the correct option.

[10 × 1 = 10 M]

1) Which of the following layout is present in Smart Art graphics ?

- a) Pyramid b) List c) Circle

2) Complex time need more to solve problems.

- a) Reasoning b) Skill c) Both a and b

3) Which of the following can be considered as the electronic equivalent of a little Yellow Sticky note ?

- a) Template b) Quick note c) Hand written note

4) Which of the following is a group of neighbouring cell that touch each other.

- a) Row b) Column c) Range

5) Tool is used to draw precise oaths, straight lines, or smooth flowing curves.

- a) Pencil b) Brush c) Pen

6) What can be used for sending or receiving the data on Internet ?

- a) E-Mail b) Chatting c) Modem

7) Which of the following is inserted at the bottom of the each mail you send ?

- a) Cc b) Signature c) Subject

8) Which of the following is used to merge a table ?

- a) Design tab b) Layout tab c) Insert tab

9) Which blocks can be easily placed in the value box.

- a) Operators b) Motion c) Pen

10) Mail Merge option is present under

- a) File tab b) Mailing tab c) Review tab
