

LEARN COMPUTERS

Question Papers

C - 18

CLASS - 4

FORMATIVE ASSESSMENT PAPERS

- * FORMATIVE ASSESSMENT - I
- * FORMATIVE ASSESSMENT - II
- * FORMATIVE ASSESSMENT - III
- * FORMATIVE ASSESSMENT - IV

SUMMATIVE ASSESSMENT PAPERS

- * SUMMATIVE ASSESSMENT - I
- * SUMMATIVE ASSESSMENT - II
- * SUMMATIVE ASSESSMENT - III

TOTAL PAGES : 32

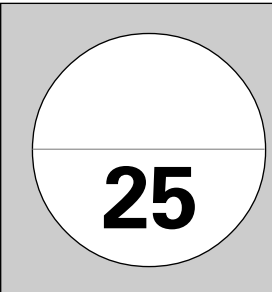
NO. OF SETS : 02
NO. OF STUDENTS : 02

Note : These Question Papers are meant for students, using Real Life Learn Computers Formative and Summative Assessment papers are as complement for schools. The price of ₹ 4/- against Formative Assessment papers also charged nominally towards transportation and handling charges only and to avoid misuse / wastage.

LESSON PLAN

CLASS : 4

	Months	Real Life Learn Computers
		Chapters
FA – I	June – July	Chapter : 1
FA – II	August	Chapter : 2
SA – I	September	Chapters : 1 - 3
FA – III	October – November	Chapters: 4, 5
SA – II	December	Chapters : 1 - 6
FA – IV	January – February	Chapter : 7
	March	Revision
SA – III	April	Chapters : 1 - 8



Name :	Class :	Section :	Roll No.
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I. Answer the following questions. (5 × 2 = 10)

1. Write about Memory.
2. Explain generations of computers.
3. Write a short notes on advantages of computers.
4. Write about different types of computers.
5. Explain about RAM and ROM.

II. Fill in the blanks : (6 × 1 = 6)

1. unit stores data and information.
2. The storage of data and instructions inside ROM is
3. Computers are classified into and
4. Example of Secondary memory is
5. RAM is memory.
6. is the command, which operates on the stored data.

III. Match the following. (5 × 1 = 5)

- | | | |
|---------------------|--------|-----------------------|
| 1. RAM | [] | A) Permanent |
| 2. ROM | [] | B) Temporary |
| 3. Transistors | [] | C) Personal computers |
| 4. Micro computers | [] | D) 1965 - 1970 |
| 5. Third generation | [] | E) Second generation |

IV. Fill in the boxes : (4 × 1 = 4)

1 st Generation	→	1.
2.	→	Transistors
3 rd Generation	→	3.
4 th Generation	→	4.



Name :	Class :	Section :	Roll No.
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I. Answer the following questions.

(5 × 2 = 10)

1. Write about the options of Start Menu.
2. What is the usage of Search option ?
3. What are the options present in Turn off dialogue box ?
4. Write about My Recent Document option.
5. What are the options present in Control panel ?

II. Fill in the blanks :

(5 × 1 = 5)

1. is used to shutdown the computer.
2. option help us to find a file or folder.
3. Control panel option is in menu.
4. option is used to log off from the current user account.
5. button plays an important role in windows.

III. Match the following :

(5 × 1 = 5)

- | | | |
|------------------------|---------|---|
| 1. Control panel | [] | A) important button in windows |
| 2. My Recent Documents | [] | B) program will open by typing name on it |
| 3. Run | [] | C) to Turn off the computer |
| 4. Shut down | [] | D) shows last few documents |
| 5. Start | [] | E) to change the computer settings |

IV. Answer any ONE of the following questions :

(1 × 5 = 5)

1. Write any 4 options of Start Menu.
2. Write the steps to be followed to run Notepad.



Name :	Class :	Section :	Roll No.
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I. Answer the following questions. (5 × 2 = 10)

1. Write steps to change text colour.
2. Write the steps to open a new document.
3. What is the use of Appearance in display properties ?
4. What is a bitmap ?
5. Write the steps involved in selecting wallpaper.

II. Fill in the blanks : (5 × 1 = 5)

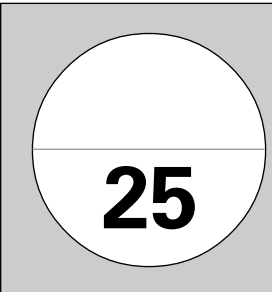
1. To save a file, click on menu.
2. is a software used to type text.
3. The minimum time required to activate the screen saver is
4. is the shortcut key to paste the text.
5. option can be protected the computer by giving password.

III. Match the following : (5 × 1 = 5)

- | | | |
|-------------------------------|--------|------------------------|
| 1. Change the colour | [] | A) Password protection |
| 2. Ctrl + C | [] | B) Bullets |
| 3. To create the data clearly | [] | C) Menus |
| 4. Screen saver | [] | D) Copy |
| 5. Display properties | [] | E) Colour |

IV. Write steps to change the text into bold. (1 × 5 = 5)





Name :	Class :	Section :	Roll No.
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I. Answer the following questions. (5 × 2 = 10)

1. Write the Abbreviation for Ms - Dos.
2. Which command is used to clear the screen ?
3. Which command is used to rename a file ?
4. Write the syntax of copy with an example.
5. Explain about date and time.

II. Fill in the blanks : (5 × 1 = 5)

1. command is used to display volume of the current drive.
2. command is used to delete a file.
3. The latest version of Ms - Dos is
4. command is used to display version.
5. command is used to rename the file.

III. Match the following : (5 × 1 = 5)

- | | | |
|------------------|--------|----------------------|
| 1. Ms - Dos 6.22 | [] | A) 1981 |
| 2. Time format | [] | B) 1994 |
| 3. Date format | [] | C) del < file name > |
| 4. Ms - Dos 1.0 | [] | D) mm - dd - yy |
| 5. Delete | [] | E) HH : MM : SS |

IV. Answer any ONE of the following questions : (1 × 5 = 5)

1. Write some of the commands used in Ms-Dos.
2. What is Operating system and version ?



Name :	Class :	Section :	Roll No.
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I. Answer the following questions. (5 × 3 = 15)

1. Write about the options of start menu.
2. Explain about delete command.
3. Write about Memory.
4. What is a text file ?
5. Write about different types of computers.

II. Answer any ONE of the following questions. (1 × 5 = 5)

1. Write the steps to be followed to run Notepad.
2. Explain generations of computers.

III. Fill in the blanks. (5 × 1 = 5)

1. RAM is memory.
2. To move the text we use and options.
3. button plays an important role in windows.
4. Paste option is available in menu.
5. unit stores data and information.

IV. Match the following. (5 × 2 = 10)

- | | | |
|-------------|-----------|--------------------------------|
| 1. Copy | [] | A) Ctrl + V |
| 2. New file | [] | B) to turn off the computer |
| 3. Shutdown | [] | C) Ctrl + N |
| 4. Paste | [] | D) important button in windows |
| 5. Start | [] | E) Ctrl + C |

V. Choose the correct answer.

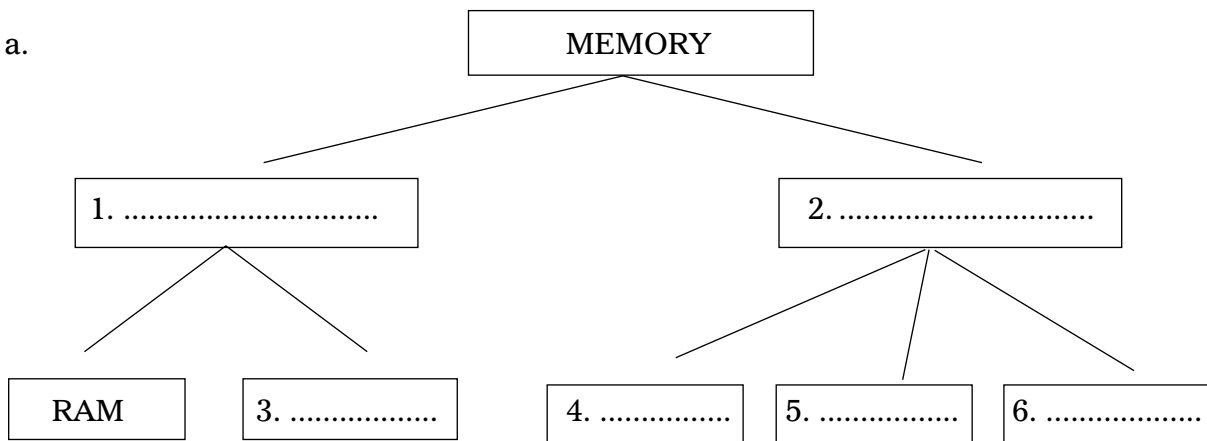
(5 × 1 = 5)

1. Transistors are used in []
 A) 3rd generation B) 1st generation C) 2nd generation D) 4th generation
2. Which is not belongs to control panel ? []
 A) Audio setting B) Hardware settings
 C) User Account setting D) Programs
3. The shortcut key used to cut the selected matter is []
 A) Ctrl + V B) Ctrl + X C) Ctrl + Y D) Ctrl + N
4. This button plays an important role in windows. []
 A) Start B) Delete C) Backspace D) None of these
5. The shortcut key used to "Find" command is []
 A) Ctrl + V B) Ctrl + X C) Ctrl + F D) Ctrl + Y

VI. Fill in the boxes :

(10 × 1 = 10)

a.



- b.
- | | | |
|----------------------------|---|-------------|
| 1 st Generation | → | 1. |
| 2. | → | Transistors |
| 3 rd Generation | → | 3. |
| 4 th Generation | → | 4. |



Name :	Class :	Section :	Roll No.
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I. Answer the following questions. (5 × 3 = 15)

1. Write a short notes on advantages of computers.
2. What is the usage of search option ?
3. Explain about delete command.
4. How to set a bitmap image as wall paper ?
5. Write steps to close a wordpad.

II. Answer any ONE of the following questions. (1 × 5 = 5)

1. What is Hig-Level language ?
2. Write the steps involved in selecting screen saver.

III. Fill in the blanks. (5 × 1 = 5)

1. is the shortcut key to cut the text.
2. is easy to learn than machine language.
3. is a image which makes the desktop attractive.
4. option is used to search a word.
5. Computers are classified into and

IV. Write the missing letters. (5 × 2 = 10)

1. A L _ _ N _ _ N T
2. M _ C H _ _ E
3. N _ T _ _ A _
4. M _ M _ _ Y
5. D E _ _ T _ P

V. Match the following.

(5 × 2 = 10)

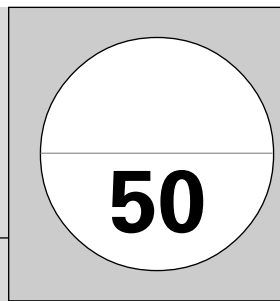
1. Screen saver [] A) shows last few documents
2. My Recent Documents [] B) password protection
3. Machine Language [] C) .txt
4. Extension of notepad [] D) colour
5. Change the colour [] E) 1's and 0's

VI. Choose the correct answer.

(5 × 1 = 5)

1. Appearance is used to []
A) Set the window colour B) Message box color
C) Font, size D) All of these
2. displays document Name, Maximise, Minimise and close buttons. []
A) Status bar B) Title bar C) Menu bar D) Standard tool bar
3. software used to convert low level language to machine language. []
A) Computer B) Assembler C) Both A and B D) None
4. Programming languages are []
A) Low - Level B) High - Level
C) Both A and B D) None
5. Computers memory can be divided into []
A) Primary Memory B) Secondary Memory
C) Both A and B D) None





Name :	Class :	Section :	Roll No.
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I. Answer the following questions. (5 × 3 = 15)

1. Write the steps to open a new document.
2. Explain about cut, paste commands.
3. How many types of programming languages are there ? What are they ?
4. What are the options present in Control panel ?
5. Write the Syntax of copy with an example.

II. Answer any ONE of the following questions. (1 × 5 = 5)

1. Write about Undo and Redo.
2. Write the steps involved in selecting Wallpaper.

III. Fill in the blanks : (5 × 1 = 5)

1. is a shortcut key used to open an existing file.
2. is the language used by user.
3. The latest version of Ms-Dos is
4. Example of secondary memory is
5. The minimum time required to activate the screen saver is

IV. Write the missing letters. (5 × 2 = 10)

1. C _ M _ A _ D
2. P A _ _ W _ R D
3. W _ N D _ W
4. S - N T _ _
5. W _ L L _ _ P _ R

V. Match the following.

(5 × 2 = 10)

1. Delete [] A) wallpaper
2. Back ground [] B) to change the computer settings
3. New file [] C) cut
4. Control Panel [] D) Ctrl + N
5. Ctrl + X [] E) del < file name >

VI. Choose the correct answer.

(5 × 1 = 5)

1. You can press in the keyboard to open an existing file. []
A) Ctrl + S B) Ctrl + N C) Ctrl + V D) Ctrl + O
2. command is used to rename a file from original name to new name. []
A) REN B) CLS C) Copy D) DEL
3. Memory is a storage for []
A) information B) applications C) documents D) all of these
4. This language understood by the computer. []
A) Machine language B) Assembly language
C) Both A & B D) None
5. To cancel the last action we used this tool []
A) Redo B) Formatting C) Text D) Undo

